Gaborone Office | BIC House, Plot 50372 Gaborone Business Park | Gaborone Show Grounds P.O. Box 715, Gaborone | Tel: (+267) 3600 500 enquiries@bic.co.bw | www.bic.co.bw

**VAT No.** C008 08000 1111



## **MOTOR ACCIDENT CLAIM FORM**

(Cancel Sections Not Applicable. Do Not Leave Blank)

GENERAL INFORMATION							
INCUDED	Name						
INSURED	Contact E-mail address						
VEHICLE	Registration no.	Make		Gross Vehicle Mass	Date purchased	Value	
	Engine No.	Chassis No		Color of vehicle			
	Model	Year		- Finance Company			
DRIVER	Full name			l			
	Address						
	Contact No.						
	Date of birth						
	Driver's license No	License Date Issued	Place Issued	License Code			
	State fully, the purpose for which the vehicle was being used.						
	Was he/she driving with your permission?						
	Was he/she in your employ?						
	Details of any convictions for motor offences						
	Has license ever been endorsed?						
	Does he/she have any physical defects?						
	Details of previous accidents						
What incident has	occurred?	Accid	lent	Theft			
		THEFT					
	Theft Type:						
THEFT	Date of theft		Time of the	ft			
	Place of theft						
	Was the vehicle left locked?						
	Who was in possession of the keys						
	Police station		Police refere	nce No			
	If accessories stolen provide full details:						

	AC	CCIDENT						
ACCIDENT DETAILS	Description of accident							
	Date	Time			Place:			
	Speed	Before accident kph			Moment of impact kph			
	Weather conditions				Visibility			
	Road surface							
	Was any warning given by you, e.g., hooting indicator etc.	3,						
	Name of police / traffic officer who recorded accident details				Police station & reference no			
	Was the driver tested for alcohol or drugs?				Results of test			
	Please attach a copy of the sketch of the accident - Clearly show the point of impact & indicate the direction of travel by arrows - Give details of any road safety signs or warning signs in vicinity of scene of accident							
	Estimate for repairs to your vehicle							
	Quoted amount for repairs to your vehicle							
	Repairers name							
	Repairers contact number							
	Estimate for repairs to other vehicle							
	Quoted amount for repairs to other vehicle							
DAMAGE TO OTHER VEHICLE	Registration No.	Make	Nam Own	e of vehicle er	Address of vehicle owner			
	Vehicle Model	Contact Number	Emai	l Address				
DAMAGE TO PROPERTY OTHER THAN VEHICLES	Name of property owner			ress of perty owner				
	Estimate of damage							
	Estimate of damage							
	Personal injuries (other than in insured vehicle)	Name of injured	Rel acc Driv	ationship to ident e.g. ver	Details of injuries	Name of hospital if applicable		

PASSENGERS (Insured's Vehicle)	Passengers in insured vehicle	Name	Address	Injury			
	For what purpose were they transported?						
	Are they employees?						
WITNESSES	Name, address & phone no						
	Name, address & phone no						
SUBROGATION	I hereby subrogate, transfer, and cede to the insurer any and all claims or causes of action of whatsoever kind and nature which I now have or may hereafter have, to recover against any persons as a result of the said occurrence and loss above described. Also, to recover on my behalf from such persons, my excess payment made as a result of the said occurrence. I agree that the insurer may enforce same in such manner as shall be necessary or appropriate for the use and benefit of the insurer, either in its own name or in mine. I will furbish such papers, information, or evidence as shall be within my possession or control for the purpose of enforcing such claim, demand, or cause of action.						
DECLARATION	We hereby declare the foregoing particulars to be true in every respect						
	Signature of Driver:		Signature of Insured:				
	Date:	[	Date:				
	Please note that KYC documents may be requested from you where necessary						
	N.B. IT IS IMPORTANT THAT YOU NOTIFY THE INSURERS IMMEDIATELY YOU BECOME AWARE OF ANY IMPENDING PROSECUTION, INQUEST OR DEMAND						