



Form 7

Application for Renewal of Insurance Broker/Insurance Agent Licence
(regulation 15(1))

To:-
The Chief Executive Officer
Non-Bank Financial Institutions Regulatory Authority
Private Bag 00314
Gaborone
Botswana

Dear Sir/Madam,

INSURANCE INDUSTRY ACT
(Cap 46:01)

1. I/We apply for renewal of licence of
2. Indicate whether the intermediary is an agent or broker:.....
3. The physical address of the registered office of the company is:.....
.....
4. The addresses of the head office of the company are:-
a.) Physical address
.....
b.) Mailing address.....
5. The Principal Officer's name and title are:-
.....(1)
6. The amount of paid up capital (excluding debentures, preference shares, non-voting shares and paid-up capital subscribed directly or indirectly in itself) of the company is:.....(2)
7. The guarantee held by under the direction of the Regulatory Authority [Regulation 25 (1)] is
.....(3)
8. The company's Professional Indemnity Insurance is carried by.....
.....and is currently..... (4) (where applicable)
9. The company **is/is not** covered by Fidelity Guarantee Insurance (delete as applicable). (5)

Documents to be attached to this application

1. Chart showing the organisational structure of the company, with names accompanying all management positions.
2. Certification from the company's auditors to substantiate the amount of paid-up capital.
3. Statement from the bank in confirmation this guarantee or cover note of a guarantee policy from an insurer as per no. 7. (*where applicable*)
4. Schedule or cover note from the insurer providing cover as per no. 8.
5. Schedule or cover note **if** Fidelity Guarantee Insurance is in place, as per no. 9.
6. List of all persons with whom the broker/agent had agency agreements, which were active during the year (ending with the expiry date of licence being renewed), including any cancellations/suspensions and the reasons for such cancellations/suspensions.
7. Confirmation of validity of agency agreement with insurer/broker (for corporate agencies)
8. Proof of payment/settlement of all outstanding supervisory levies.
9. Copy of previous licence.

I/We enclose proof of payment of the licence renewal fee.

Yours faithfully,

COMPANY SEAL

.....
Authorised Name & Signature